



# Authorization for Automatic Bill Payment

**AUTOMATIC  
BILL  
PAYMENT**



Please complete this form and return  
**CUSTOMER INFORMATION**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

North Western Electric Cooperative Account Number \_\_\_\_\_

## **BANK INFORMATION**

Credit Card (circle one)      DISCOVER      MASTERCARD      VISA  
Account # \_\_\_\_\_ EXP \_\_\_\_\_

Checking or Savings Account (circle one)  
Bank Name \_\_\_\_\_  
Routing # \_\_\_\_\_  
Account # \_\_\_\_\_

I authorize North Western Electric Cooperative to instruct my financial institution/credit card company to make my payment from the account listed on or about the 10th of every month for the purpose of paying my electric bill. I understand that I will receive a copy of my Co-op bill each month as a reference. I recognize that this Auto Bill program does not include typical credit card chargeback rights and procedures and that I will contact the Co-op directly concerning billing disputes. This authorization will remain in effect until I notify North Western Electric Cooperative, in writing, to cancel.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**You can pay your  
electric bill on  
time each month  
without writing  
a check.**



04125 State Route 576  
Bryan, Ohio 43506  
(419) 636-5051  
(800) 647-6932

# **PAY YOUR BILL AUTOMATICALLY - WITHOUT WRITING A CHECK**

It's a convenient, easy way to pay your electric bill – without writing a check. You save the cost of a check, postage, inconvenience, and the possibility of forgetting to pay. Join today!

## **How do I sign up for automatic bill payment?**

Simply complete the request form with this brochure, sign it and mail to: North Western Electric Cooperative, 04125 State Route 576, Bryan, OH 43506. If you choose the bank draft payment, enclose a voided check or deposit slip.

## **How will I know the amount of my bill?**

North Western Electric Cooperative will send a monthly billing statement before the end of each month, just as it does now. The amount due will be deducted from your account on the 10th of the following month and transferred to North Western Electric Cooperative. If the 10th falls on a non-working day, the amount will be deducted on the first working day after the 10th.

## **What if I have questions about my bill?**

You should call North Western Electric Cooperative before the 10th of the month. Do not call your financial institution or credit card company.

## **What if there isn't enough money in my account?**

North Western Electric Cooperative will mail you a billing notice about 10 days prior to the date we will transfer funds from your account. This will give you adequate time to ensure sufficient funds are in your account. If there are not sufficient funds, the transaction will be treated like a “bounced” check or an over-limit charge, and there may be additional charges from your bank or credit card company and North Western Electric Cooperative.

## **How will I know the bill has been paid?**

The fund transfer will be itemized on the monthly account statement you receive from your bank or credit card company.

## **Is there a charge for this service?**

North Western Electric Cooperative does not charge its customers for automatic bill payment. It is best to ask your financial institution or credit card company if they have a charge. If they do, it is usually less than a paper check charge. No charge to cancel this at any time.

## **How do I know when automatic payment begins?**

After your account is converted, “bank draft payment” will appear on your bill. This usually takes less than 30 days.